

**Board of Fire Commissioners  
District 2, Howell Township Fire Company No. 1  
Adelphia, NJ 07710**

August 2, 2010

REGULAR MEETING

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman Harry Carter, at 8:03 PM.

A Roll call was taken showing George Patten, Frank Biddle, III, Harry Carter and Doug Howlett present. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by Doug Howlett and seconded by George Patten; to approve the minutes of the last meeting held on July 5, 2010, motion carried.

The following Vouchers have been submitted for payment.

<b>VOUCHER</b>	<b>LINE #</b>	<b>VENDOR</b>	<b>AMOUNT</b>
2926	A11-2	E. J. Schuster Office Supplies	187.59
2927	A11-2	Farmingdale Printing	60.00
2928	A12-3	Brice's Auto Supply, Inc.	375.01
2929	A12-3	Clean Air Company, Inc.	716.00
2930	A12-3	Complete Security Systems, Inc.	112.00
2931	A12-3	Fire One	1,290.00
2932	A12-3	Front End Shop, Inc.	1,332.85
2933	A12-3	G & L Lawn Service, Inc.	1,050.00
2934	A12-3	Halecon	30,980.00
2935	A12-3	Kaldor	568.00
2936	A12-3	M & W Communications	275.00
2937	A12-3	Signal Control Products, Inc.	3,650.00
2938	A12-3	Sound Billing	35.98
2939	A12-3	TASC Fire Apparatus	963.99
2940	A12-4	Access Health Systems	4,555.00
2941	A12-4	Family Practice of Central Jersey	130.00
2942	A12-6	Pedroni Fuel Company	2,805.58
2943	A12-8	JCP&L	2,388.12
2944	A12-8	N. J. American Water	164.83
2945	A12-8	N. J. Natural Gas	33.02
2946	A12-8	Verizon	261.75
2947	A12-8	Verizon Communications	67.97
2948	A12-8	Verizon Wireless	525.94

2949	A12-9	N. J. American Water	10,885.94
2950	A12-10	Freehold Cartage, Inc.	118.90
2951	A12-10	Sakoutis Brothers Disposal	75.00
2952	A12-10	Shore Business Solutions	467.00
2953	A12-12	Signing Up – Signs and Graphics	83.00
2954	A12-13	All Hands Fire Equipment	2,164.74
Electronic	A9-1	Payroll by Paychex ( for 07-31-10 )	2,920.50
Electronic	A9-1	Tax Pay by Paychex ( for 07-31-10 )	569.55
Electronic	A9-1	Paychex fees ( deducted	9.95
Electronic	A9-1	July 2010 N. J. Pension Payment	
		Total	\$69,982.51
		The following is from the Construction Fund	
5619	E-9	Clean Air Company, Inc.	40,739.53
5620	E-9	Grossman Electric, Inc.	785.00
		Total E-9	\$41,524.53
		Total all	\$111,507.04

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Doug Howlett, and a roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

The resolution, which was duly adopted on this day, is attached to minutes.

### **Communications**

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received a letter from PEOSHA, concerning the inspection of all PPE at the Route 524 Fire Station. This letter states that all hazards and/or violations identified in the corresponding Order to Comply, were abated during the inspection. This letter also states that PEOSHA considers this case closed and no further action is required. We received an escrow account statement from TD Bank, for Township fees account for the construction of the Route 33 Fire Station. The total left in the account, as of June 26, 2010, is \$2,489.87. We received a fire alarm inspection report, from Complete Security Systems, for the inspection of the system at the Route 524 Fire Station. They replaced four batteries in the boosters and the system passed all tests.

We received a statement, from the New Jersey Motor Vehicle Commission, for all abstracts obtained in June, 2010. We received service report, from Clean Air, for the annual inspection of the Vehicle Exhaust System at the Route 524 Fire Station. We received a letter from Norris, McLaughlin & Marcus, PA, Attorneys at Law, stating that they have all project files from CMX, formerly Schoor DePalma. CMX has gone out of business and Norris, McLaughlin & Marcus is

making records available to any Companies concerned. The cost for this is \$750.00 to cover administrative fees. No action was taken at this time. We received a request from Glatfelter Claims Management stating that they needed a copy of the Police Report from the incident with 19-2-76. George faxed this report to VFIS on July 30, 2010. We received a Subpoena from Leary, Bride, Tinker and Moran for three members for August 5, 2010 at 10:00AM. Wayne Gravatt, Brian Prochnow and Frank Biddle III have to be at the Howell Town Hall to answer questions about an incident from February 6, 2007.

### **Legal**

Since Mr. Youssouf is absent from tonight's meeting, there will not be a Legal report.

### **Chief's Report**

Chief Brian Prochnow gave his incident report for the month of July, 2010. The Chief's asked to upgrade ten SCBA Pac's for \$9,936.00, on State Contract, from Fire Fighters Equipment Company. A resolution was offered by Frank Biddle and seconded by George Patten, granting the Chief's request. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

Brian asked the Board to look into the Firefighter's Physicals to see why a high number of members had an abnormal EKG. Harry stopped the meeting briefly to call Access Health. Harry said that they would get right back to him.

### **Committees**

Frank gave a report on the Executive Board Meeting which was held on July 22, 2010. Frank than gave a report on the Trucks. 19-2-74's strobes were repaired by Kaldor. 19-2-76 was involved in an accident on July 27, 2010. The insurance adjuster will be at the Route 524 Fire Station to look at the damage on August 3, 2010. The air conditioner in 19-2-98 was repaired at the Front End Shop.

### **Old Business**

George is having a rough time finding a new ledger to keep all our records in. If he does find one he would like to purchase two. A resolution was offered by Frank Biddle and seconded by Harry Carter, granting George's request. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

### **New Business**

Wayne Gravatt said that the New Fire Engine is coming along very good. Wayne asked approval for a change order totaling \$558.17. Wayne said that the truck is under the original bid price because of the engine change and this change order would not come close to that original price. A resolution was offered by George Patten and seconded by Doug Howlett, to approve this change order. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

George said that Pet Zoo is having a music festival at Predaine, and has asked to use the three acre site for parking. Eric Stein pick is their representative and has assured us that they have insurance to cover this parking area. After a long discussion, a motion was made to grant the use of the three acre site for parking only, no camping. Motion passed.

Access Health called Harry back and said that they will have the Doctor read all the EKG's again. Harry said that he would follow up on this during the week.

George said that the Paving Contractor and some members of the Fire Company asked why we were not repaving the area in the rear of the Tanker Bay and over to the Gas Main ditch that leads to the Morton Building. The additional cost for this would be \$5,500.00, bringing the total cost for the repaving job to \$30,980.00. After some discussion, a resolution was made by George Patten and seconded by Harry Carter, to add this change order to the original contract. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

George said that he received a price from Grossman Electric to install a new Emergency Fuel Shut Off Switch and replace the one bad outlet in the Radio Room at the Route 33 Fire Station. Both of these items failed the PEOSHA inspection. Grossman Electric is the Contractor that did the electric work on the Fire Station when it was built. A resolution was offered by Doug Howlett and seconded by Harry Carter, to have Grossman Electric make these repairs. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

George said that we need to order three Emergency Fuel Shut Off signs to install after the repairs are made. Two of the signs would be installed at the Route 33 Fire Station and one would be

installed over the new switch at the Route 524 Fire Station. George said that Jersey Coast Fire Equipment Company can get the signs for a total of \$103.50. A resolution was offered by Harry Carter and seconded by Doug Howlett, to purchase these signs for Jersey Coast. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

With no further business to come before the Board, the meeting was adjourned at 9:34 PM.